



## Parks & Recreation Department

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### COVID-19 In-Person Class Participant Procedures

Thank you for joining HPR instructors for an in-person class while we navigate implementing current best practices during COVID-19.

Please read and become familiar with the following procedures for participating in programs at the RWB Community Center.

1. Masks must be worn at all times while inside the building.
2. There is no onsite registration.
  - a. Please register ahead of time at [www.hanoverrec.com](http://www.hanoverrec.com)
3. The front doors will be unlocked 10 minutes before class starts for registered participants.
  - a. Doors will then be locked at the start of class.
4. Registered participants shall retain social distance when entering the building.
5. One at a time registered participant will step up to the wall mounted thermometer.
  - a. If temp is higher than 100.4 you must leave the building immediately
6. HPR staff will ask if they can answer “no” to all the questions on the sign.
7. Participants may use the chairs in the lobby to change shoes & hooks to hang essential items.
  - a. Participants are asked to leave non-essential items in their cars or at home.
8. Restrooms are limited to two people at a time.
9. Participants will leave through the multipurpose room side exterior doors after retrieving belongings from the lobby.
10. Participants will have access to the lobby, multipurpose room, and lobby bathrooms only.

***Be kind, Be patient, Be understanding.***

This is all new territory, and it is quite the undertaking becoming familiar with and implementing all the current guidelines to keep everyone safe.

*Connecting you to explore our community, enrich your life and expand your experiences.*