



## Parks & Recreation Department

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**To KAST Currently Enrolled Families: Registration process for the 2020-21 school year.**

### Part 1: SUBMITTING On-line REGISTRATION **REQUEST**

Please first fill out the on-line "Registration Request for 2019/20 School Year" with your child's intended schedule for next school year. This on-line portion of registration will be open from **Friday, March 13<sup>th</sup> through Monday, March 16<sup>th</sup>** Note: *If you do not submit your intended schedule by Monday, March 16<sup>th</sup> a KAST space will not be held for your child for the 2020-21 school year. Request for additional days will be given on a 1<sup>st</sup> come 1<sup>st</sup> served basis.*

1. Click on program "[Current KAST Families](#)" link
2. Please complete the on-line form with your child's intended schedule for 2020-21 school year. Families that won't need after school care in 2020-21 should also fill out the online form (except for parents of 5<sup>th</sup> graders, as we do not provide KAST to 6<sup>th</sup> graders).

You are only **guaranteed** the space your child **currently** holds. I will contact families that requested additional days or a change in days by Friday, March 20<sup>th</sup> **only** if I cannot accommodate your request.

There is a Part 2 to this process which will entail filling out new forms and providing payment, but I am not providing that information at this time so that families are not confused by the deadlines for each step.

### Kindergarten Siblings:

If you have a sibling that is an upcoming kindergartener in 2020-21 please make sure he/she is on the 2020-21 **waitlist** which can also be found at [www.hanoverrec.com](http://www.hanoverrec.com) on the "KAST" button. You will be offered space that is available **AFTER** this initial submitting of intended schedules, **ONLY** your currently enrolled child's schedule is indicated part 1.