



Parks & Recreation Department

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Hanover, NH 03755

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PROGRAM DISCIPLINARY NOTICE (29NOV16)

Participant's Name: _____ Date of Incident: _____

Program: _____ Date of Warning: _____

NATURE OF WARNING

Destruction of Equipment	Conflict with Another Participant	Disruptive Behavior
Improper Conduct	Physical Actions	Verbal Actions
Not Following Rules	Poor Attitude	Other

DETAIL OF INCIDENT

CORRECTIVE ACTION TO BE TAKEN

DISCIPLINARY ACTION

Has Participant Been Warned Previously?	Action to be Taken	Date of Warning		
		1 st Incident Action	2 nd Incident Action	3 rd Incident Action
Yes No	Written Warning			
	Day(s) Off			
	Removal from Program			
	Information Only			
	Meeting with Parents			

1. Supervisor Completing Form (PRINT) Supervisor's Signature Title Date

2. Administrative Review Title Date

3. Parent's Signature Date